
Job Posting – Kumon Assistant

Posting Date July 14th, 2019

Closing Date July 24th, 2019

Family & Children's Services of Renfrew County is recruiting for 1-2 part-time Kumon Assistants.

Location: Kumon Centre, Pembroke, ON (464 Isabella Street)

Hours of Work: Must be available Tuesday and/or Thursday evenings from 4:00pm – 7:00pm

Duties may include but are not limited to:

- Tutoring in the Kumon math and reading program.
- Coaching children who are having difficulty completing in-home KUMON assignments.
- Working with early learners
- Marking of worksheets

Qualifications:

- Prioritize tasks and perform multiple tasks simultaneously
- Excellent interpersonal, communication & time-management skills
- Strong Math and Reading aptitude
- Excellent written and public speaking skills
- Ability to work afternoons/early evenings
- Experience working with and the ability to work well with children

Additional Information:

- **Wage:** Your rate of pay will be the current Ontario General or Student Minimum Wage plus 4% vacation pay
- Training will be provided and will take place outside of centre hours.

Contact Information:

Please submit your resume to careers@fcsrenfrew.on.ca and reference "Kumon" in the subject line.

Family & Children's Services of Renfrew County is committed to providing a barrier free workplace. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

We thank all candidates for their interest; however, only those considered for an interview will be contacted.
