

Kumon Assistant

FCSRC and Kumon are currently seeking a *Volunteer Kumon Assistant* to assist with classroom operations.

Duties to include:

- Provide supervision of the classroom when the Lead Instructor is out of the classroom
- Provide assistance/guidance to students, as needed, adhering to Kumon Method standards
- Provide assistance/guidance to the instructors where needed
- Filing, organizing of student folders & other administrative duties
- Other duties as needed

Assets for the Volunteer Opportunity:

- Computer skills
- Experience working with children
- Background in education

Requesting a 1-Year Commitment for a 4 hour shift, 1 – 2 evenings per week in either or both Pembroke and Petawawa.

For more information or to apply for this opportunity:

- Enquire at volunteer@fcsrenfrew.on.ca
- Call (613) 735-6866 ext. 2079 to speak with Volunteer Services Staff